

Green County Highway Committee Meeting Minutes

Monday, November 11, 2019

The Green County Highway Committee met at 10:00 a.m. on Monday, November 11, 2019 at the Green County Commissioner's office located at 2813 6th Street, Monroe, Wisconsin. Members present were: Chairman Ray Francois, Vice Chairman Harvey Mandel, Secretary Cal Wickline, Russ Torkelson and Jeff Williams. Others present were Commissioner Chris Narveson, Jami Thomm, Eric Wild, Byron Gillaspie and Leah Rhodes, MSA-PS.

Chairman Ray Francois called the meeting to order at 10:05 a.m.

The agenda was accepted as submitted.

A motion to approve the minutes from the October 14, 2019 meeting was made by Cal Wickline and seconded by Russ Torkelson. The motion carried.

The Committee audited bills. A motion was made by Harvey Mandel and seconded by Jeff Williams to approve the bills in the amount of \$426,990.80 Group B & \$21,913.46 Group C and for the billing to the general fund in the amount of \$606,457.76 for October. The motion carried.

Patrol Superintendent Byron Gillaspie provided an update on the shouldering being performed on STH 69 and snow fencing being installed.

General Superintendent Eric Wild provided a printout of the 2019 work orders reflecting the actual vs. bids. Provided an update on work remaining of ditching to be performed in Towns of Mt. Pleasant and Sylvester.

Discussion was held and a motion was made to approve two Personnel to attend on December 12, 2019 for the Highway Safety Training in Barneveld by Harvey Mandel and seconded by Jeff Williams. The motion carried.

A motion was made to approve Chris Narveson's attendance at the Professional Development & Leadership Conference in Wausau for with two overnight stays on December 2nd and 3rd by Harvey Mandel and seconded by Jeff Williams. The motion carried.

Discussion was held on bids for Deer removal on County roads. No action taken and will be brought to next meeting.

Discussion was held on reducing the speed limit to 45 MPH on County P from County HK to Honey Creek Road. A motion was made to reduce the speed limit by 10 mph by Harvey Mandel and seconded by Cal Wickline. The motion carried.

Engineer qualifications were received from Ayres Associates, Jewell Associates and MSA-PS. After review and discussion the design project for Sugar River Bridge was awarded to MSA-PS by the qualifications and past bridge projects performed by MSA-PS.

Highway Commissioner Chris Narveson discussed eliminating thirty minute lunch breaks and working eight hour days. A physical vote will be performed to make determination.

Discussion was held on future bids to purchase two Patrol Plow Trucks. Discussion was had on bidding two single axle trucks and two tandem trucks and the Committee will choose two trucks. Further discussion was had on pursuing a lease to own purchase of two quad axle trucks.

There was no exit interviews for review.

Statement of purpose for closed session by the Committee Chair as follows: That purpose being considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to Wis. Stat. § 19.85(1)(c). Specifically, discussion regarding Engineer Technician position and possible promotion of six Laborers and one Semi-Skilled Laborer.

Motion to go into closed session was made by Russ Torkelson and seconded by Harvey Mandel. The motion was unanimous.

Discussion was held in closed session.

A motion was made by Harvey Mandel and seconded by Cal Wickline to reconvene into open session. Motion carried unanimously.

A motion was made by Harvey Mandel and seconded by Russ Torkelson to move Jeremy Hagen to Skilled pay and to move Dan Jansen, Nathan Kundert, Mike Putz, Jeremy Stampfli and Randy Rood to Semi-Skilled pay. Secondly, hire Steve Larsen at Step 3 Laborer with a six month probation and then move to Step 3 Semi-Skilled. Also, promote John Schumacher to Engineer Tech at Step 4 and move Richard Gable to Maintenance II at Step 4. The motion carried. The Commissioner will take the recommendation to the Personnel and Labor Relations Committee.

The next scheduled meeting date is December 9, 2019 at 10:00 a.m. in the Highway Commissioner's Office.

A motion to adjourn was made by Russ Torkelson and seconded by Cal Wickline. The motion carried and the meeting adjourned.

Cal Wickline
Secretary